

From: Brijesh Chachapura
Sent: Friday, September 6, 2024 12:02 PM
To: Lewis, Diane
Cc: Business Licence
Subject: Re: Proposition Studios, 416 Ealing Road - New Premises Licence Application

Dear Diane Lewis,

Thank you for the email, please see below our reply.

We understand your concerns and can confirm that the noise management plan, as outlined in The Noise Council's Code of Practice on Environmental Noise Control at Concerts, will be fully communicated to the audio team. This includes ensuring that the Music Noise Level (MNL) does not exceed the background noise (measured using the LA90 parameter) by more than 15 dB(A) over a 15-minute period at 1 metre from the façades of noise-sensitive premises. The audio team will monitor and adjust sound levels in real time to maintain compliance.

Additionally, we acknowledge your point about communication. While posters with contact numbers will be displayed externally, we will also ensure that this information is included in leaflets, which will be distributed to local residents well in advance of the event. This will give them the necessary information and contact details ahead of time.

We will take every step to ensure the event is managed responsibly and with minimal disruption to the community. We would ask that it is minded that this is a religious festival for the local community. Which we would say will be 80% of the attendees from the surrounding local area, they will be in walking distance and will be respectful of their neighbourhood and residents.

Communication: In addition to displaying posters with contact numbers, we will distribute leaflets to local residents well before the event. These leaflets will include details about a dedicated phone number specifically for noise complaints. This number will be available for those whose properties directly back onto the venue, as they are likely to be the most affected by any noise.

And this so only 15-20 houses get a leaflet if they are not affected then how can the ones further away be affected

Regards
Brijesh Chachapura

From: Lewis, Diane
Sent: 06 September 2024 09:27
To: Brijesh Chachapura
Cc: Business Licence
Subject: RE: Proposition Studios, 416 Ealing Road - New Premises Licence Application

Dear Brijesh,

Thank you for your email and your time on the phone yesterday and confirming the new times of the event.

Our main concern remains on how the noise will be monitored and managed externally.

Based on guidance provided by THE NOISE COUNCIL Code of Practice on Environmental Noise Control at Concerts, NCT recommend the following Music Noise Level (MNL):

The MNL should not exceed the background noise level by more than 15dB(A) over a 15 minute period at 1 metre from the façade of any noise sensitive premises.

This will require a background noise level measurement in the park at the LA90 noise measurement parameter prior to the event.

We need to be reassured that this is understood and you will need to communicate this information to the audio team.

I also note that there will be posters displayed externally which will include contact numbers. However, this information should ideally be including in leaflets distributed to the local residents in good timing before the start of the event.

Kind regards,

Diane Lewis
Nuisance Control Officer

From: Brijesh Chachapura
Sent: Thursday, September 5, 2024 2:32 PM
To: Lewis, Diane
Subject: Fw: Proposition Studios, 416 Ealing Road - New Premises Licence Application

Dear Diane,

Please find below the full Event Management Plan that was submitted to Edwin earlier this week. The original application was amended.

I trust this addresses any and all concerns.

Regards,

Brijesh Chachapura

From: Brijesh Chachapura
Sent: 30 August 2024 18:38
To: Maldoom, Edwin
Subject: Re: Proposition Studios, 416 Ealing Road - New Premises Licence Application

Dear Maldoom,

Thank you for the email, please see below our reply to your email.

1. What is the maximum number of expected daily attendees for this event?

Ans: Maximum Attendance: The maximum number of expected daily attendees for this event is 1,500. This limit has been set in accordance with the venue's capacity and safety regulations.

Capacity Monitoring: The ticketing system ensures that no more than 1,500 tickets are sold for each day of the event. This guarantees that the total number of attendees does not exceed the venue's capacity.

2. What is the expected number of employees (including volunteers) working at this event on any given day?

Ans: 30-40 (Excluding vendor staff)

3. How will entry to the event work? Will it be ticketed? Will there be a fee? Is it free upon point of entry? How will the premises ensure that the total number of attendees not exceed the expected total capacity?

Ans: Event Entry and Capacity Management Plan for Navratri Festival

1. Entry to the Event:

- **Ticketed Entry:** Yes, entry to the Navratri event will be ticketed. Attendees will need to purchase tickets in advance to gain access to the event. This helps us manage the number of attendees and ensure that we do not exceed the venue's capacity.
- **Pre-Event Ticket Sales:** Tickets will be sold online and through designated outlets before the event. There will be no ticket sales at the door to prevent overcrowding and ensure proper management of attendees.

2. Ticketing and Fees:

- **Fee Structure:** Tickets will be sold at a set price, which will be clearly communicated to potential attendees through our promotional materials and ticketing platforms.
- **No Free Entry:** There will be no free entry at the point of entry. All attendees must have a valid ticket to enter the premises.

3. Managing Event Capacity:

- **Capacity Monitoring:** The premises will have a strict capacity limit based on the venue's maximum allowable occupancy, which complies with safety

regulations. We will use the ticketing system to ensure that the number of tickets sold does not exceed this limit.

- **Entry Control:** On the day of the event, entry will be managed by trained staff who will verify tickets upon entry. This will ensure that only those with valid tickets enter the premises.
- **Real-Time Monitoring:** Security and event staff will monitor the number of people entering and exiting the venue in real-time to ensure the total number of attendees does not exceed the expected total capacity at any point.
- **No Re-Entry Policy:** To further control capacity, a no re-entry policy will be implemented. Once attendees leave the event, they will not be allowed back in.

4. **Security and Safety Measures:**

- **On-Site Security:** Security personnel will be stationed at all entry points to manage crowd control and ensure a smooth and orderly entry process. They will also be responsible for checking for any prohibited items.
- **Emergency Exits:** All emergency exits will be clearly marked and unobstructed, with staff trained to handle any situations where an evacuation may be necessary.

These measures will help ensure that the event runs smoothly, safely, and in compliance with all relevant regulations.

4. How will the SIA security go about their duties? (I.e., How many will be at the event in total? How many will be at the entrance?)

Ans: SIA Security Plan for Navratri Festival

To ensure the safety and security of attendees at the Navratri festival, the following measures will be in place:

1. **Total Security Personnel:**

- **Number of Security Staff:** A total of 20 SIA (Security Industry Authority) licensed security staff will be on-site each day of the event. This team will be responsible for maintaining order and ensuring a safe environment throughout the festival.

2. **Security Duties and Distribution:**

- **Entrance Security:** SIA security staff will be stationed at the entrance of the venue. Their responsibilities will include:
 - Verifying tickets and ensuring that only those with valid tickets are allowed entry.
 - Conducting bag checks and screening for prohibited items.
 - Managing queues and ensuring a smooth and orderly entry process.
- **Patrol and Monitoring:** The remaining security personnel will be assigned to various duties, including:
 - **Patrolling the Venue:** Regular patrols throughout the venue to monitor the crowd and address any issues that may arise.

- **Emergency Response:** Being prepared to respond quickly to any emergencies or incidents, including medical emergencies or disturbances.
 - **Access Control:** Managing access to restricted areas and ensuring that only authorised personnel are allowed in specific zones.
 - **Safety and Compliance:** Ensuring that all event safety protocols are followed and assisting with crowd management to prevent overcrowding and maintain order.
3. **Coordination and Communication:**
- **Communication Systems:** Security staff will be equipped with radios and communication devices to coordinate effectively with each other and with event management.
 - **Incident Reporting:** A clear procedure will be in place for reporting and addressing any incidents or security concerns. Security staff will be trained to handle various situations, from minor disturbances to major emergencies.
4. **Additional Security Measures:**
- **Training and Briefing:** All security personnel will be briefed on event specifics, including potential risks, emergency procedures, and their specific roles and responsibilities for the event.

These measures will help ensure a secure and well-managed environment for all attendees at the Navratri festival.

5. Will patrons be able to re-enter the premises?

Ans: once they leave the premises there will be no re-entry and **security staff will be on hand to ensure no loitering around the outside of the event premises.**

6. Where will the queue be located?

Ans: the queue will be on the Alperton Lane.

7. How many “qualified medical personnel” will be at the premises, and what will their specific qualifications be? How many first aid stations will be there?

Ans: **Response to Brent Council Regarding Medical Personnel and First Aid Stations**

1. **Qualified Medical Personnel:**
- We will have qualified medical personnel on-site throughout the duration of the event.
 - The medical personnel will include:
 - **Paramedics:** Trained and certified to handle emergency medical situations, including CPR, trauma care, and the use of defibrillators.
 - **First Aid Trained Staff:** Certified in basic first aid, capable of handling minor injuries, and providing initial care until advanced help arrives.
 - All medical personnel will have up-to-date certifications in emergency response and will be equipped with the necessary medical supplies.

2. **First Aid Stations:**

- There will be first aid stations located at strategic points around the event venue.
- Each first aid station will be clearly marked and easily accessible, with signage directing attendees to their locations.
- The stations will be equipped with essential medical supplies, including bandages, antiseptics, ice packs, and emergency equipment.

3. **Medical Response Plan:**

- In case of a medical emergency, the on-site medical team will coordinate with local emergency services to ensure a swift response.
- We have established clear communication protocols to ensure that any medical incidents are reported and managed efficiently.
- The locations of the first aid stations and emergency procedures will be communicated to all attendees through announcements and event literature.

Please let us know if further details are required or if there are any additional specifications that need to be met.

8. How will the premises negate against causing noise related complaints from the live music and the use of the outside area? (Especially as it's stipulated to end at 03:00 on certain days)

Ans: **Here's a revised response that incorporates the updated event timings, the decision to limit outdoor activity, and the measures to control sound levels:**

Noise Management Plan for Navratri Event

To address concerns about noise-related complaints, particularly with live music and the use of the outside area, we have revised the event plan to reflect the concerns of our neighbors:

1. **Revised Event Timings:**

- The event will now conclude at 11:00 PM on weekdays (Monday to Friday) and at 12:30 AM on weekends (Saturday and Sunday). This adjustment has been made in direct response to feedback from the community and will help to minimize late-night noise.

2. **No Outdoor Activities During Event:**

- There will be no persons, aside from security personnel, outside the premises once the event has started. This measure ensures that all event activities, including live music, remain indoors, significantly reducing the potential for noise disturbance in the surrounding area.

3. **Sound Level Monitoring Inside the Venue:**

- **Sound Level Checks:** The sound inside the venue will be continuously monitored to ensure it stays within the permitted allowance. We will use sound limiters on all amplification equipment to maintain control over sound levels.

- **Gradual Volume Reduction:** On weekends, during the final hour of the event (11:30 PM to 12:30 AM), sound levels will be gradually reduced to further decrease any potential noise impact as the event winds down.
4. **Security Measures:**
- **Outdoor Security:** Security personnel will be stationed outside the venue to manage entry and exit quietly and efficiently. Their presence will also ensure that no loitering or loud gatherings occur outside the venue during or after the event.
5. **Community Communication:**
- **Complaints Hotline:** A dedicated noise complaint hotline will be active throughout the event. Any noise complaints will be responded to immediately, with adjustments made as necessary.

These measures have been put in place to ensure that the Navratri event is enjoyable for attendees while respecting the peace and quiet of our neighbours. Please let us know if there are any further concerns or specific requirements that need to be addressed.

9. Have you completed the sound management plan yet?

Ans: Yes, we have completed the Sound Management Plan for the Navratri event. The plan includes the following key elements:

A. Sound Levels: We will monitor and control the sound levels to ensure they remain within the permitted limits at all times. We will use sound limiters and regularly check decibel levels during the event.

B. Speaker Placement: Speakers will be strategically placed to direct sound away from residential areas and minimise noise disturbance to nearby properties.

C. Event Timings: The event will adhere to the agreed-upon timings, with amplified sound being turned off at 11pm weekdays and 12:30am weekends to comply with local noise ordinances.

D. Communication: We have will place posters around the wooden fencing, about the event and provided a contact number for any noise-related concerns during the event.

E. Noise Complaint Handling: We have established a procedure for handling any noise complaints that may arise, including prompt investigation and resolution.

F. Sound Monitoring Team: A dedicated audio visual team will be on-site to manage and monitor sound levels throughout the event, ensuring compliance with the Sound Management Plan.

Please let us know if any additional information or adjustments are required.

10. Will there be an age limit for attendees?

Ans: **Age Limit for Attendees at Navratri Festival**

There will be **no age limit** for attendees at the Navratri festival. The event is designed as a religious festival intended for families, and we welcome attendees of all ages.

To ensure a safe and family-friendly environment:

- **Alcohol Policy:** No alcohol will be served or consumed on the premises. This policy helps maintain a respectful and inclusive atmosphere for all attendees, including children and families.
- **Family-Friendly Environment:** The event features activities and performances suitable for all age groups, making it an ideal occasion for families to celebrate together.

11. How will egress of the event be managed?

Ans:

The egress of attendees from the Navratri event will be managed carefully to ensure safety and minimise disruption. Our Egress Management Plan includes the following key elements:

1. **Staggered Departure:** To avoid congestion and ensure a smooth flow of people exiting the venue, we will encourage a staggered departure. Announcements will be made towards the end of the event to facilitate an orderly exit.
2. **Exit Points:** clearly marked exit points will be available to prevent bottlenecks. Each exit will be staffed with stewards to guide attendees and ensure they leave the venue in a calm and orderly manner.
3. **Crowd Control:** Trained security personnel and event stewards will be stationed at key locations to manage the flow of people, prevent overcrowding, and provide assistance as needed.
4. **Signage and Lighting:** Adequate signage will be in place to direct attendees to the nearest exits, and all exit routes will be well-lit to ensure visibility.
5. **Transport Coordination:** We will coordinate with local transport services to ensure that public transportation is available and accessible as attendees leave the event. Information on nearby transport options will be provided to attendees.
6. **Emergency Procedures:** In case of an emergency, we have established clear procedures for a safe and efficient evacuation. All staff and volunteers have been briefed on these procedures, and emergency exits will be prominently marked and kept unobstructed.
7. **Communication:** We will have a public address system in place to communicate with attendees during egress, providing instructions and updates as needed to ensure a smooth exit.
8. **Monitoring and Adjustments:** The egress process will be monitored in real-time, and adjustments will be made as necessary to address any unforeseen issues or delays.

Please let us know if any additional measures are required or if you have specific concerns that we should address.

Regards